



“Stroll & Swing” - Saturday 30th July – PALMERIN STREET WARWICK

STALL HOLDER APPLICATION: Celebration of Local Flavours

Jumpers and Jazz in July warms up the streets of Warwick with fantastic tree sculptures, yarn bombing, music, fine foods and huge car display. This year, Stroll & Swing on Palmerin will again feature **‘Celebration of Local Flavours’** – an opportunity for the Southern Downs and neighbouring region’s primary producers and boutique/cottage industry vendors to showcase their direct-market goods. You are invited to prepare and sell your produce (with appropriate food handling licence) to enable visitors to enjoy a firsthand experience of your product. Prepared foods can be enjoyed at the alfresco dining spaces in the street. All with a backdrop of FREE live jazz stages.

The format of the event has taken a bit of a “swing” around in 2022. With the addition of a ticketed section of this event, visitors will be able to sample menu items prepared by qualified chefs that will showcase the local produce around the Southern Downs region. In addition to the ticketed section, there will be a section dedicated to local producers who wish to showcase and sell their own products to the visitors. With around 10,000 people walking past your stall on the day, it is a perfect opportunity to meet potential customers and provide them with a taste of what you can offer today and into the future.

We encourage licensed vendors who grow or use local produce in their product to apply to join us to celebrate local flavours. Whether you sweeten our lives with honey, make spreads for our breakfast toast, condiments and oils for cooking or wherever your ‘creative’ takes you... we would invite you to join us on the day.

Terminology:

Local: food grown/produced in Southern Downs Region

Regional: food grown in neighbouring regions surrounding Southern

If you consider you could contribute to the success of this special day, please read the requirements below and complete the attached form. Submit your completed form **BY Friday 8th of April 2022 to be considered for this opportunity. There will be a limited number of stalls available in 2022**

POST: PO Box 1264, Warwick QLD 4370 or email: jumpersandjazzinjuly@gmail.com

Stall holder information on the day:

- All vehicles must be unloaded and removed **by 8.00am**.
- The event finishes at **3.00pm** –all stallholders are required to stay for the entire day.
- Details of a designated parking area for stallholder vehicles will be advised.
- Set up times, site maps and all the details you will need to make this a successful day will be forwarded once your application has been accepted
- 3m x 3m sites (standard) will be available. Larger sites may also be negotiated.

Public Liability Insurance – Stall holders are required to have their own Public Liability insurance. A copy of your public liability insurance must be provided with your application.

Food Licence – if your business requires a food licence, please attach a current copy with your stallholder application.

Temporary Food Licences – are available from Environmental Services Department of the Southern Downs Regional Council, and a copy will be required at time of submitting a stallholder application.

<https://www.sdrc.qld.gov.au/doing-business/business-licences/food-business>

As we are not sure what COVID requirements will be needed in July, we will keep you informed as to current standards and requirements once we have been advised. It is also your personal responsibility as a vendor to ensure you keep yourself abreast of all current requirements and ensure you meet all the requirements by QLD Health.

Power – Please indicate in detail the number and type of power outlets required (as outlets are limited). Extension cords may be necessary and **must be provided by stallholder and must be tagged and tested**. Gas and electrical equipment must be safety checked prior to the event. Certificates must be available for viewing if requested by festival organisers.

Position – The Celebration of Local Flavours will be positioned in a different location in 2022. Our site plan for 2022 will look different to previous years. Whilst the event has been very successful in the southern end of Palmerin Street, we feel we can offer a different and more fulfilling experience by shifting down to the block between Fitzroy and Albert Streets (opposite Leslie Park). There will be a dedicated section outside the ticketed space for stallholders. A detailed site plan will be available prior to the event.

Vehicles – all vehicles must be removed from Palmerin Street **by 8.00am**, except for refrigeration vehicles that have been previously arranged. Be mindful of visitors to the event – advice on parking options will be provided upon acceptance of your registration.

Stallholder requirements – Stallholders are responsible to provide all you need to offer a successful stand at this event – including but not limited to shade/gazebo, chairs, tables, water, stands, displays and electrical equipment including safety mats to cover extension cords, hand washing facilities/products. It is encouraged to add some colour to your stall with some yarnbombing if you can.

*Acceptance will be dependent on suitability and ability to meet the criteria listed at the beginning of the form.. Should you be successful with your application, you will be advised by the **6th of June** and **an invoice will be issued with a due date for payment prior to the event to secure your position.***

Business Name	
Contact Person	
Postal Address	
Phone	
Email	
Event Contact Phone Number	(stallholder attending the event)

Public Liability Insurance		
Insurer Name	Policy Number	Policy Expiry Date

What do you offer at your stall? N.B. Stalls are only available to vendors offering local/regionally produced items or services (maximum 50 words which will be used in our promotions). Please indicate if you are local or regional by circling or highlighting below:

I am a local Southern Downs producer/vendor

I am a regional producer/vendor (please state name of your region/locality)

Description of what will be supplied at your stall:-

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Further information may be supplied (up to 100 words) to assist us to assess eligibility and provide a more detailed promotion of your product. Please provide links to Website, Facebook and other social media platforms if you have them. Successful stallholders will be offered an opportunity to provide a bio that will be uploaded to our festival website in association with this event. (Please attach)

STALL FEES:

3 x 3m stall: \$70 (plus GST) 6 x 3 Stall \$100 (plus GST)

What size Stall do you require?

- 3 metre x 3 metre
- 6 metre x 3 metre (price by negotiation)
- Other – please specify

Do you require power? N.B. you are required to provide your own electrical cords which must be tagged and tested by a professional electrician. All cords must be covered with mats to prevent trips and falls.

- Yes
- No

Please advise type of power required and number of outlets

Number of 10amp -
Number of 15 amp -

No of outlets required:

Will you be bringing a refrigeration vehicle?

- Yes
- No

Special Requirements (please state)

I/We indemnify the Jumpers and Jazz in July Inc organisers from all loss and damage caused to any person or property caused by the act/omission whether negligence or otherwise of the stall holder, including the stall holder, employer, servant or agents, caused or contributed by the act or omission of the stallholder.

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Name of Stallholder

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Signature of Stallholder

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Name of Witness

.....
Signature of Witness

.....
Date

Application Checklist:

- Please read this document carefully to ensure you will comply with event requirements.**
- Complete Application Form and attach Certificate of Currency for Public Liability Insurance,**
- copy of relevant food licenses, Covid safety checklist if relevant.**